

CITY COUNCIL AGENDA ITEM COVER MEMO

Agenda Item Number _____

Meeting Type: Regular

Meeting Date: 7/26/2012

Action Requested By:
Finance

Agenda Item Type
Resolution

Subject Matter:

Routine Agreement

Exact Wording for the Agenda:

Resolution authorizing the Mayor to enter into agreement with the low bidder meeting specifications as outlined in the attached Summary of Bids for Acceptance.

Note: If amendment, please state title and number of the original

Item to be considered for: Action

Unanimous Consent Required: No

Briefly state why the action is required; why it is recommended; what Council action will provide, allow and accomplish and; any other information that might be helpful.

Routine Procurement Function

Associated Cost:

Budgeted Item: Yes

MAYOR RECOMMENDS OR CONCURS: Yes

Department Head: _____

Date: 7/18/12

ROUTING SLIP
CONTRACTS AND AGREEMENTS

Originating Department: Finance

Council Meeting Date: 7/26/2012

Department Contact: Cecilia Summers

Phone # 427-5060

Contract or Agreement: AGGREMENT WITH LOW BIDDER

Document Name: 20120726PROBID

City Obligation Amount:

Total Project Budget:

Uncommitted Account Balance:

Account Number:




Procurement Agreements

Title 41	Competitive
-----------------	--------------------

Grant-Funded Agreements

Not Applicable

Grant Name:

Department	Signature	Date
1) Originating		7/18/12
2) Legal		7-20-12
3) Finance		7/18/12
4) Originating		
5) Copy Distribution		
a. Mayor's office (2 copies)		
b. Clerk-Treasurer (Original & 2 copies)		
c. Legal (1 copy)		

RESOLUTION NO.12-_____

BE IT RESOLVED by the City Council of the City of Huntsville, Alabama, the Mayor be, and he is authorized to accept the low bid meeting specifications and effectuate the following agreement on behalf of the City of Huntsville, a municipal corporation in the State of Alabama, which said agreement is substantially in words and figures similar to those certain documents attached hereto and identified herein below with the date of July 26, 2012 appearing on the margin of the first page, together with the signature of the City Council President and an executed copy of said documents being permanently kept on file in the Office of the City Clerk-Treasurer of the City of Huntsville, Alabama.

AGREEMENT BETWEEN THE CITY OF HUNTSVILLE AND:

<u>VENDOR</u>	<u>COMMODITY/SERVICE</u>	<u>AGREEMENT</u>
Schindler Elevator Corp.	Elevator Services	One Year W/Extensions

ADOPTED this the 26th day of July 2012 .

President of the City Council of the City of
Huntsville, Alabama

APPROVED this the 26th day of July 2012.

Mayor of the City of Huntsville, Alabama

SUMMARY OF BIDS FOR ACCEPTANCE

July 26, 2012

LOW BIDDER MEETING SPECIFICATIONS	COMMODITY/SERVICE	TERM OF AGREEMENT	OTHER BIDS RECEIVED	NUMBER OF VENDORS NOTIFIED
Schindler Elevator Corp. Birmingham, AL.		One Year W/Extensions	Thyssenkrupp Elevator Corp. Birmingham, AL. Kone Inc. Birmingham, AL.	

BID AWARD RECOMMENDATION

Revised 02/19/2009

TO: **PROCUREMENT SERVICES**

DATE: July 2, 2012

FROM: General Services

BID NUMBER: 74-2012-74-5

COMMODITY/SERVICE: Elevator Services

RECOMMENDATION:

The General Services Department recommends Schindler Elevator

Corporation for the Elevator maintenance for the City of Huntsville.

Schindler was the lowest responsive bidder.

AMOUNT OF INITIAL PURCHASE: As Needed

FUNDING SOURCE: 01-7400-0511-7503

TERM OF CONTRACT: One Time Three Months One Year
☒ One Year w/Additional One Year Extensions as Allowable by State Law
Other _____

APPROVAL:


Department Head


Procurement Services

Council President

Mayor Tommy Battle

Date July 26, 2012

Date July 26, 2012